

# MOONRIDGE SCHOOL OF DANCE

## Welcome Letter

Dear Dancers and Parents,

We are SO EXCITED to have your dancer in our studios! Dance is an invaluable investment that sets your child up for success. Classical ballet technique is the primary focus at Moonridge School of Dance, but we offer Tap, Jazz, Lyrical, Acting, and more because we also believe in well-rounded humans.

Maria Bavuso-Knisley is the Owner, Artistic Director, and Primary Teacher at the school. She is passionate about the art of ballet and is proud to offer classical training to all ages and ability levels. Her mission is to teach the technique of classical ballet through positive reinforcement using body safe methods. We strive to train every child who comes to our studio through self-discipline, healthy self-expression, positive boundaries, and love. Nothing instills self-confidence and self-esteem better than achieving something you've worked hard for whether you are 3 or 93.

Our curriculum starts at the beginning, focused on basic coordination and development of the nervous systems of our smallest dancers. As they grow, both in body and mind, they progress through the levels as is appropriate. It's an amazing journey that teaches children they are capable of achieving when they work hard. Each level has a curriculum designed for their neurological and physiological ability that leads them through specific techniques to the next level of training and development. Dance has been proven in countless studies to improve cognitive abilities, and arts education studies have shown over and over that children exposed to the arts are more successful in life.

We also offer beginning dance classes for adults and teens that focus on strength, conditioning, and stretch because what else will get you in shape faster than dance! Dance keeps the brain and the body young and can prevent onset of almost all aging neurological issues.

MSOD knows that performance is an integral part of dance training. Unfortunately, due to the Covid-19 Pandemic, the 2020 Nutcracker Ballet will not be presented. We are planning for the 2021 Nutcracker Ballet and hope that everyone participates! Thank you for considering our dance family. Please read through the following packet of information for all necessary information policies. So glad to have you here!

Dance on,

Maria Bavuso-Knisley and the

Moonridge School of Dance Staff

# Moonridge School of Dance 2020 Contract, Uniform, and Policies

At Moonridge School of Dance we strive to teach the legacy of classical ballet training and the discipline that goes along with it. Please carefully read the following to set your dancer up for success. The dance world can be strange and overwhelming at first so please never hesitate to ask questions. The teachers of Moonridge School of Dance are passionate about their art and are delighted to pass along their knowledge to your children. Please help us make this a life-long experience of learning for everyone involved.

***Carefully review the following contract and code of conduct to which you and your dancer agree.***

## **Attendance:**

- Teachers vow to do their absolute best to adhere to the class schedule! We WILL start on time; please plan accordingly to avoid your dancer's exclusion from participation.
- Dancers are strongly encouraged to attend all level classes to make sure they keep up with their cohort. Fewer hours risks losing ground and not progressing to the next level with their cohort.
- Dancers are strongly encouraged to take classes at their assigned level unless otherwise instructed by Maria.
- Dancers who are more than 10 minutes late will be asked to do a "sit out". This does not count as an absence, but allows the dancer to learn the information in class without risking injury.
- If your dancer is unable to attend class that day you **must** call the studio to notify of his/her absence to avoid an unexcused absence. And so we don't worry about them.
- Unexcused absences are not eligible for make-up classes. See attendance policy for details.
- Dancers may make-up excused absences approved by the teacher of the missed class and the teacher of the make-up class. Please see the front desk for make-up slips.
- No more than 3 make-ups per calendar month without special approval. No more than 6 total per session without special approval.
- MSOD will call a snow day in concordance with Bear Valley Unified School District. Cancellations will **not** be counted as absences. Snow day make-ups will be announced. ***Please provide an e-mail address so you can be notified of cancellation.***

## **MAKE-UP AND ABSENCES POLICIES**

3 Excused Absences are allowed in each calendar month. To qualify as an excused absence you MUST contact MSOD to indicate your child's absence from class that day. Make-Up classes must be completed within one month of excused absences. Make-up slips must be approved by the teachers of the missed class and the make-up class. No more than 6 approved absences and make-ups in one Session without special approval. More than 6 may compromise the dancer's contract with the studio.

Please see the front desk for required make-up slips.

"Sit Out": if a dancer is too late to join class, or recovering from illness or injury the dancer may "sit out" and watch. This option is highly encouraged because observation is an excellent way to learn! A "sit-out" does not qualify as an absence.

3 unexcused absences in a calendar month, or 5 in a Session may terminate the dancer's contract with the studio and forfeit all tuition paid. You must communicate with MSOD about absences.

## Tuition:

- All tuition is due by the 5<sup>th</sup> of each month.
- A late fee of 10% applies to payment made after the 10<sup>th</sup>.
- See the below Tuition Policies for details. Please always communicate with us about your payment needs so we can serve your child.

### TUITION POLICIES

Tuition is due in full by the 5<sup>th</sup> of every month. Tuition unpaid after the 10<sup>th</sup> of each month will incur a 10% late fee. If tuition is unpaid by the first class of the following month your child forfeits contract and classes until tuition and late fees have been paid in full.

There will be a \$25 returned check fee and exclusion from class until tuition and fees have been paid in full.

Tuition is non-refundable. Classes may be made up or will be forfeited. Make-up classes within one month of excused absence(s). See Make-Up and Absences Policies.

## Studio Conduct:

- Dancers should arrive at least 10 minutes before their class to prepare and warm up.
- Upon arrival if the studio is open dancers are welcome to use the studio to stretch.
- Dancers and teachers only in the studios please!
- If the previous class is still in session please wait quietly in the lobby out of respect.
- Dancers may bring water (*only water*) to class to avoid dehydration!
- No Street shoes in the studios at any time! Parking lot oils are real.
- Help us keep the lobby organized! Please use cubbies and bins for shoe/bag storage during class. PLEASE pick up after your dancer, and help us keep ants and mice away by making sure snacks are cleaned up. NO SWEETENED DRINKS IN THE STUDIO OR LOBBY.

### CLASS CANCELLATION or STUDENT WITHDRAWAL

MSOD will call snow days in concordance with Bear Valley Unified School District. Snow Days will be made up as is appropriate during the Session. ***Please provide an e-mail address so you can be notified of cancelation.***

If a class has fewer than 4 students in attendance for 2 successive weeks the class is subject to postponement at the directors' discretion. No refunds will be made. Credit may be applied to other classes.

In the event of a withdrawal decision made BEFORE the first day of class, a tuition refund may be paid. Parents MUST contact the studio in writing or in person to signify and confirm withdrawal. If withdrawal is decided after the first day of class tuition is non-refundable. Application for tuition adjustment may be considered in case of illness and injury if accompanied by a doctor's note and requires an absence of more than 10 days

### TERMS CONDITIONS/NO FAULT RELEASE AND INDEMNITY AGREEMENT

It is understood that upon signing this agreement I assume full responsibility for myself/child for injury or damage from any cause whatsoever resulting directly or indirectly from participation in the exercises or dance program and waive any claim against Maria Knisley, Moonridge School of Dance and its employees, hereby making this a full release of all liability for personal injury.

Moonridge School of Dance assumes no responsibilities for loss or theft of personal belongings or holdings.

# MSOD Uniform

## Overview:

- Dancers must be in uniform.
- Dancer's hair should be neatly pulled off their face and neck into a ballet bun or twist. Hairnets are handy to keep hair tucked in. If you're stumped by the ballet bun or twist try YouTube!
- No bracelets, necklaces, or dangling earrings.
- Convertible tights are encouraged, but should be worn inside shoes during class/rehearsal.
- Ballet tights are made to be worn without panties. Panties under tights cause twisting mayhem.
- Please tuck draw strings and elastics into ballet shoes before class.
- Warm ups are allowed on cold winter days with teacher permission.

## Ballet, All Levels:

- Pink, mesh, seamed tights.
- Pink ballet shoes.
- Solid color leotard that fits properly and not be fussy or distracting for the dancer.

**Boys All Levels and Rehearsal:** black short, leggings, or tights, with a white t-shirt, and black ballet shoes. Black tap shoes for Creative Movement and Dance Fundamentals.

**Jazz and Tap Classes:** Solid color leotard, pink or tan tights, may wear dance shorts or pants

**Adult Classes:** At the discretion of the teacher

## MSOD 2020-2021 Session Calendar

Fall: Monday, August 3 – Friday December 18, 2020

Spring: Monday, January 11 – Friday, June 4, 2020

### Important Dates (You are responsible for knowing and following studio dates)

Memorial Day, Monday, September 28, 2020 **NO CLASS**

Veterans Day, Monday, November 9, 2020 **NO CLASS**

**Fall Break:** Monday, October 12 – Friday, October 23, 2020

**Thanksgiving Break:** Wednesday, November 25 – Friday, November 27, 2020

**The Nutcracker Ballet :**Postponed until December 2021.

(Nutcracker rehearsal schedule will be posted on the events schedule on the website)

**Winter Break:** Monday, Dec.18, 2020 - Friday, Jan 8 2021

**Spring Break:** Monday, April 5 – Friday, April 9, 2021

**Mother's Day Tea:** Saturday, May8,2021

**Nutcracker Auditions:** Monday, June 7 and Tuesday, June 8, 2021

**Studio Closed:** Monday, June 7 – Friday, June 11, 2021

**Summer Session:** Monday, June 14 – Friday, July 2, 2021

**Studio Closed:** July 5 - July 30, 2021

**Studio Opens for Fall:** August 2, 2021

*\*Schedule details TBA. Please see Rehearsal Schedule on website:*

[Moonridgeschoolofdance.com](http://Moonridgeschoolofdance.com)

## Pricing and Packages

All classes are \$18.00 Drop In fee. If you choose to register, Price goes to \$14.00 per class.

- One-time \$20 registration fee for a single student, or \$25 for two or more siblings enrolling for the first time together.
- \$14/class
- Adult Classes: 12 class punch card for \$120.00 to be used within a year

## Class Tuition Worksheet:

**Dancer #1 Name:** \_\_\_\_\_

No. of classes per month: \_\_\_\_\_ x \$14 = \_\_\_\_\_ / due by 10<sup>th</sup> of each month.

If paying full session: No. of classes per month: \_\_\_\_\_ x 5 x \$12 = \_\_\_\_\_

**Dancer #2 Name:** \_\_\_\_\_

No. of classes per month: \_\_\_\_\_ x \$14 = \_\_\_\_\_ / due by 10<sup>th</sup> of each month.

If paying full session: No. of classes per month: \_\_\_\_\_ x 5 x \$12 = \_\_\_\_\_

**Dancer #3 Name:** \_\_\_\_\_

No. of classes per month: \_\_\_\_\_ x \$14 = \_\_\_\_\_ / due by 10<sup>th</sup> of each month.

If paying full session: No. of classes per month: \_\_\_\_\_ x 5 x \$12 = \_\_\_\_\_

# Dancer and Parent Registration and Signature of Agreement

**Dancer #1 Name:** \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Class/Level: \_\_\_\_\_

**Dancer #2 Name:** \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Class/Level: \_\_\_\_\_

**Dancer #3 Name:** \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Class/Level: \_\_\_\_\_

**Parents Names:** \_\_\_\_\_

**Primary Contact:** \_\_\_\_\_ Phone: \_\_\_\_\_

**Secondary Contact:** \_\_\_\_\_ Phone: \_\_\_\_\_

**Emergency Contact:** \_\_\_\_\_ Phone: \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Primary E-mail:** \_\_\_\_\_

I have read and agree to all the terms listed in the Moonridge School of Dance contract. I agree to adhere to this contract for the duration of the session.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Moonridge School of Dance COVID-19 Sanitation Protocol

In order to prevent the spread of the COVID-19 virus, the following preparation and protocol will be adhered to by all students, teachers, and any and all people entering the studio. We at the Moonridge School of Dance take the health and safety of our students and their families very seriously and have put these rules in place in order to protect them. As CDC and county/ state restrictions and recommendations change, so will procedures at the studio. If, for any reason, you are uncomfortable with coming to the studio for in person classes, classes will continue to be provided through zoom until the current threat has passed.

### **SANITARY PROTOCOL:**

Face masks will be required to enter and must remain on while in the lobby. A student may remove their mask before entering the studio for class, and will not have to put back on when leaving after class. There are no exceptions to this rule.

Waiting in the lobby will not be permitted at this time. We ask that you wait outside and practice social distancing when applicable.

Lobby chairs will be spaced adequately for social distancing and to reduce high touch areas.

Anyone entering the lobby will have their temperature taken and will need to sanitize hands using the provided hand sanitizer at the front door.

Any person entering the studio for class from the lobby will need to wash their hands in the lobby bathroom before entering.

Please make sure your dancer is dressed with their hair in a bun *before* they arrive. This will help reduce contact with high touch areas.

Students are not allowed to enter the studio until disinfecting is finished and will not be allowed to enter any sooner than 5 minutes before class.

Any student who leaves the studio for the lobby must use hand sanitizer before re-entering the studio. If a student leaves class to go to the bathroom, they must wash their hands following CDC guidelines before re entering the studio.

The studio floor and barres will be adequately marked to adhere to proper social distancing while in class.

Neither teachers nor students are allowed to touch each other at any time while inside the lobby or studio. If for any reason a teacher *must* touch a student, the teacher will put on a mask, sanitize their hands and wear gloves. There will be no exceptions to this rule.

Both studios, bathrooms, and lobby will be cleaned and disinfected on a daily basis. All high touch areas,



including but not limited to, doors, door handles, chairs, bathroom sinks and toilets, barres and all equipment used during classes will be disinfected before studio opens, before and after classes, and when closing up.

Class start and end times are spaced with 15-30 minutes between to give students time to gather belongings and leave, as well as time to clean and disinfect before the next group of students enter.

When weather permits, the doors and windows leading to the parking lot will remain open with fans, when appropriate, to promote air circulation.

If anyone should need to talk to me or one of our teachers, please call! I will return your call as soon as possible. If an in person meeting is necessary, please call to set an appointment with me and/ or the teacher.

I acknowledge the contagious nature of COVID-19 and other contagious diseases and viruses and voluntarily assume the risk that I and/or my children may be exposed to or infected by COVID-19 by attending and participating and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 and other contagious diseases and viruses may result from the actions, omissions or negligence of myself and others, including, but not limited to employees, independent contractors, volunteers, and program participants and their families. release the Moonridge School of Dance, it's instructors, independent contractors and all other associates from harm, injury or death that may be suffered by me/ or members of my family pertaining to COVID-19 and other contagious diseases and viruses.

Sign \_\_\_\_\_

Date \_\_\_\_\_